

# Lynda Sutherland

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## Objective

Seeking parish ministry position with faithful, forward-looking congregation.

## Skills

### Congregational Skills

- Spearheaded and completed several projects in a variety of church, business and academic settings
- Collaborative leader who enjoys inviting others to share their gifts
- Experience with preaching, teaching, worship planning, and working with volunteers

### People Skills

- Highly effective team member
- Experience working with a variety of ages
- Joyful approach to life and personal relationships
- Effective communicator both in writing and in person

## Education

Meadville Lombard Theological School – Graduating 5/2-15 – MDiv

Luther College, Decorah, Iowa – Graduated 5/2010 – BA in Women and Gender Studies

Metropolitan State College, Denver, Colorado – 1/2008-7/2009 - Women's Studies and Social Entrepreneurship

Snow College, Ephraim, Utah – 1/1994-5/1995, 1/2003-5/2004 – Completed courses in small business management, psychology, interpersonal communication, Spanish I & II

## Experience

Decorah Congregational United Church of Christ – 8/2015-present

Half-time second internship. Further developing my skills in preaching, worship planning, pastoral care, faith formation, and church administration in a setting where liberal religion and congregational polity are done differently than I have encountered before. Planning and processing all aspects of church life in close collaboration with the full-time pastor.

Cedar Valley Unitarian Universalist – 9/2013-5/2015

Served half-time, two year internship. Responsible for preaching monthly, collaborating on worship service design and intergenerational services, and resurrecting and re-imagining the Caring Committee. Planned and executed a year-long visioning process called Crossing Boundaries, challenging the church to look beyond their own borders and find ways to engage more fully and thoughtfully with the wider community.

NE Iowa Unitarian Universalist Fellowship – 7/2010-5/2013

Served as secretary of the Board of Directors and worked on the Welcoming Congregation committee and the committee to redesign the website. Head of Sunday

Service Planning committee for a year. Planned and presented a variety of services, and preached several times.

**Aase Haugen Home** – 10/2011-5/2013

Ministering to the social and emotional needs of elderly residents in the evenings.

**Luther College Diversity Center** – 9/2009-5/2010

As student intern, I spearheaded a campaign for a campus Women's Center, working with people in several departments. I researched the history of the former Luther Women's Center, interviewed professors, staff and students, and supported my rationale for the benefits of such a center with research into scholarly articles and reports from other colleges. I presented my results at the Senior Symposium.

**Metropolitan State College of Denver Institute for Women's Studies and Services** – 1/2008-7/2009

Student worker in Women's Studies office, creating safe space for students in crisis and making appropriate referrals.

As interim Program Director, I worked with professors and students to plan, publicize, and execute events and celebrations. I also maintained student worker records and helped the professors prepare documents for their classes.

**Robert Half Accountemps** – 2/2007-1/2008

Full time, temporary bookkeeper in five different businesses. AR/AP, financial reports, payroll, tax filings.

**Maid Brigade National Sales Center** – 8/2005-2/2007

Customer Service and Billing Representative. Became proficient in QuickBooks, Excel spreadsheets, running metric reports and financial statements. I also participated in quality control.

**Auxier Enterprises** – 8/2000-9/2004

As manager and part owner of a 10,000 square foot retail store, I trained and supervised a staff of 5, managed inventory, set prices, and carried out day-to-day operations. I was responsible for promotion and community relations.

**References supplied upon request**